



**WHEN CRAFTING PROPOSALS FOR SUBMISSION, IN ADDITION TO THE CONFERENCE SUBMISSION GUIDELINES, IT MAY BE HELPFUL FOR MEMBERS TO KEEP IN MIND THE FACTORS THAT THE PROGRAM COMMITTEE TAKES NOTE OF WHEN ASSESSING SUBMISSIONS...**

## ...FOR PANEL PROPOSALS:



- Is the panel proposal clear and well-written?
- Does the proposal adequately describe both the overall panel and the individual papers that will make up the panel?
- Does the topic of the proposed panel have sufficient appeal for enough GSA members to merit the dedication of a presentation slot?
- Does the proposed panel have a well-articulated central theme?
- Is there intellectual coherence in relating the panel's individual papers to the panel's overarching theme? Are the individual papers each of high quality? Do they neither replicate one another's contribution nor pull in disparate directions, but rather work together in a coherent fashion to produce a whole greater than the sum of its parts?
- Is each paper on the panel equally well presented, not only in the panel proposal but also in each paper abstract? Is each paper abstract clear and well written? Does each paper abstract present a clear central theme, a clear sense of the paper's scholarly intervention, and a clear statement of its methodology in accomplishing its goals?
- If a GSA Network or other body is sponsoring the panel, does the proposal state this clearly?

## **...FOR ROUNDTABLE PROPOSALS:**



- Is the proposal clear and well-written?
- Does the proposal adequately describe both the overall roundtable and the individual contributions that will make up the roundtable?
- Does the topic of the proposed roundtable have sufficient appeal to enough GSA members to merit the dedication of a presentation slot?
- Does the roundtable proposal provide a clear sense of the roles of each individual participant? What will each contribute to the overall discussion?
- Does the roundtable promise to produce robust conversation between its members, and with the audience?
- If a GSA Network or other body is sponsoring the roundtable, does the proposal state this clearly?



## **...FOR INDIVIDUAL PAPER PROPOSALS:**

- Is the proposal clear and well-written?
- Does the proposal state the central thesis of the paper clearly and succinctly?
- Does the proposal describe the paper's scholarly intervention clearly and explicitly? Does it make it clear why the paper will be of value to its field, and thus of interest to an audience?
- Does the proposal give a sense of the paper's material and methodology? How it will go about accomplishing its goals?